

**OFFICER DELEGATION SCHEME
RECORD OF OPERATIONAL DECISION**



TO BE UPLOADED TO THE E-MEETINGS MANAGER

Date: 16/06/20	Ref No: 182	
Type of Operational Decision:		
Executive Decision	<input checked="" type="checkbox"/>	Council Decision
Status: For publication		
Title/Subject matter: Southfield Avenue/How Lea Drive/Burrswood Avenue – Temporary Road Closure.		
Budget/Strategy/Policy/Compliance – Is the decision:		
(i) within an Approved Budget	<input checked="" type="checkbox"/>	
(ii) not in conflict with Council Policy	<input checked="" type="checkbox"/>	
(iii) not raising new issues of Policy	<input checked="" type="checkbox"/>	
Equality Analysis [Does this decision change or make policy; change or make procedure or working practice? An Equality Analysis must be completed to assess the impact on equality and the relevance of the Public Sector Equality Duty. This should be signed off by your departmental equality representative and accompany this decision form. Please forward a copy to the Equality email for publication].	No	
	Signed: (By EA Officer)	Date:
Details of Operational Decision Taken [with reasons]:		
Approval to the temporary closure under Section 14(1) of the Road Traffic Regulation Act 1984, Southfield Avenue/How Lea Drive/Burrswood Avenue works commencing on <u>20/07/20</u> for a period of 3 months (anticipated duration of works – 4 weeks). The rolling closure is in place to enable highway surface dressing works to take place, locations will be closed as and when works take place. Diversion route will be managed on site by contractor, access will be available for residents in an evening and early morning.		
	Signature:	Date:
D R Giblin Head of Engineering		19/06/2020

Members Consulted [see note 1 below]		
Cabinet Member/Chair		
Lead Member		
Opposition Spokesperson		

Notes

1. It is not generally a requirement to consult with any Members on Operational Decisions but where an Executive Director considers it necessary to consult with the appropriate Cabinet Member and/or Lead Member, they must sign the form so as to confirm that they have been consulted and that they agree with the proposed action. The signature of the Opposition Spokesperson should be obtained to confirm that he/she has been consulted.
2. **This form must not be used for urgent decisions.**